



THE UNITED STATES DISTRICT COURT FOR THE WESTERN DISTRICT OF NORTH CAROLINA

APPLICATION FOR ADMISSION TO PRACTICE

FULL NAME: _____

BUSINESS ADDRESS (include firm name): _____

CITY: _____ STATE: _____ ZIP: _____

OFFICE TELEPHONE: (____) _____ DATE OF BIRTH: _____

DATE ADMITTED TO N.C. BAR: _____ N.C. BAR NO. _____

E-MAIL ADDRESS (*required*): _____

Signature of Applicant

Date

You must pay a fee of \$300.00 by check or money order made payable to Clerk, U.S. District Court and comply with Local Rule 83.1 as outlined in Options 1 or 2 below:

OPTION #1 (for attorneys not already admitted to the Eastern or Middle Districts of North Carolina):

☐ I will take the prescribed **Oath for Admission** before the Court upon motion of a member of the Bar of this Court in open court or upon appearance before the court with signed **Motion for Admission**. *To schedule an appointment to be administered the Oath of Admission please contact the the Clerk's Office as follows & please bring your completed application form when you appear to take the oath.*

Asheville Division:

To schedule an appointment to be sworn in the Asheville Division, contact Stephanie Cardona at (828) 771-7205.

Charlotte Division:

The Judges in the Charlotte Division have designated the Clerk or in his absence the Secretary to the Clerk, to administer the oath to attorneys in the Clerk's Office, rather than formally in open court. Please contact Karen Burton in the Clerk's Office at (704)350-6719 to schedule an appointment.

Statesville Division:

To schedule an appointment to be sworn in the Statesville Division, contact the Meg Kirk, Courtroom Deputy to Judge Kenneth D. Bell at (704)350-7406.

OPTION #2 (for attorneys *already* admitted to either the Eastern or Middle Districts of North Carolina):

☐ I am a member in good standing with either the Eastern or Middle Districts of North Carolina and am attaching a copy of my certification of admission or certificate of good standing from either of the aforementioned districts.

Please mail or hand-deliver your completed application form to:

**Katie Simon, Clerk
U.S. District Court
401 West Trade Street, Room 1200
Charlotte, NC 28202**

Court use only:

Option 1/Oath administered:___/___/___

Option 2/Paperwork received___/___/___

Certificate mailed:___/___/___

Attorney data updated:___/___/___

Option 1 Forms:

MOTION FOR ADMISSION

The undersigned, _____, a member of the bar of the United States District Court for the Western District of N.C., does hereby move that the foregoing applicant be admitted to practice as an attorney of this court, this ____ day of _____, _____.

Name of Movant

Signature of Movant

OATH OF ADMISSION

I do solemnly swear that I am a member in good standing of the North Carolina State Bar entitled to practice law in the courts of general jurisdiction of the State of North Carolina, and I do further solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic, and bear true faith and allegiance to the same and that I will demean myself as an attorney and officer of this court in accordance with the Rules of Professional Conduct of the North Carolina State Bar and according to law.

I take this obligation freely without any mental reservation or purpose of evasion, so help me God.

Oath Administered by:

Judicial Officer

Deputy Clerk

This ____ day of _____,