

**UNITED STATES DISTRICT COURT**  
**WESTERN DISTRICT OF NORTH CAROLINA**

401 W TRADE ST., ROOM 210

CHARLOTTE, NC 28201

April 12, 2012

As a result of newly announced national reporting requirements, we are being required to update our database of all non-governmental vendors approved by the United States District Court. Updates must be accomplished by September 30, 2012.

Please complete the form below and return via facsimile (704-344-6703), email (Marilyn\_Dotson@ncwd.uscourts.gov) or via U.S. mail to the address above by September 30, 2012. Thank you, in advance, for your prompt response to this request.

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**General Vendor Information:**

Vendor Name: \_\_\_\_\_

Taxpayer I.D. Number: \_\_\_\_\_

Ordering Address

Remittance Address, if different

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

email address: \_\_\_\_\_

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**Vendor Representations:** *Definitions on rear of form, if needed.*

This vendor hereby represents that it ( ) IS, ( ) IS NOT a minority-owned business concern.

This vendor hereby represents that it ( ) IS, ( ) IS NOT a women-owned business concern.

Vendor Classification is: ( ) Corporation, ( ) Partnership, ( ) Sole Proprietorship

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Information provided by:

\_\_\_\_\_

Printed Name, Position/Title

\_\_\_\_\_

Date

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Signature

Definitions - as used for the purpose of completing this form.

Minority-owned business concern means a business concern -

(1) which is at least 51 percent owned by one or more individuals within one or more of the categories listed below; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more individuals within one or more of the categories listed below; and (2) whose management and daily business operations are controlled by one or more individuals within one or more of the categories listed below.

Black American

Hispanic American

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Singapore, Brunei, Japan, China, Taiwan, Laos, Cambodia (Kampuchea), Vietnam, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

Women-owned business concern means a business concern -

(1) That is at least 51 percent owned by one or more women; or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and (2) whose management and daily business operations are controlled by one or more women.